

**MEMORANDUM**

To: CMAP Board

From: Angela Manning-Hardimon
Deputy Executive Director, Finance and Administration

Date: June 7, 2017

Re: FY 2018 Unified Work Program (UWP)

The Unified Work Program (UWP) lists the planning projects the Chicago Metropolitan Agency for Planning (CMAP) and other agencies plan to undertake each year to enhance transportation in northeastern Illinois and to fulfill federal planning regulations. The UWP time frame is consistent with the State of Illinois fiscal year, which starts July 1. The final UWP document includes the transportation planning activities to be carried out in the region, detailing each project's description, products, costs and source of funding.

On March 8, the UWP Committee approved a proposed FY 18 Unified Work Program budget, totaling \$21,529,195. This includes \$17,222,286 in Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) regional planning funds and \$4,513,908 in state and local match funds. It is anticipated that additional federal funding may become available to CMAP with the extension of the FY 17 Operating budget. With this extension, CMAP could potentially reduce its FY 18 Core program request, which would allow for allocation of additional federal dollars to the competitive program. The amount that could be available has not been determined at this time. Once the available federal dollars are determined, CMAP will work with the UWP committee to implement a revised budget as appropriate.

Attached is the summary of the allocation of funding and awarded projects. Both the Programming and Transportation Committees considered and have recommended approval of the FY 2018 UWP Program by the CMAP Board and MPO Policy Committee

ACTION REQUESTED: Approval

UNIFIED WORK PROGRAM EXECUTIVE SUMMARY

The Fiscal Year 2018 (FY 18) Unified Work Program (UWP) for transportation planning for northeastern Illinois programs a total expenditure of \$21,529,195 in metropolitan planning funds from the Federal Highway Administration, Federal Transit Administration, and state and local sources. The program is fiscally constrained, as the new budget totals are within the Illinois Department of Transportation (IDOT) estimated funding marks. The FY 18 UWP programs \$17,222,826 in FHWA/FTA funds and \$4,513,908 in state and local sources¹ to provide for the necessary matching funds.

The UWP was developed through the UWP Committee of the Chicago Metropolitan Agency for Planning. The eight voting members of the UWP committee are CMAP, City of Chicago, Chicago Transit Authority (CTA), Metra, Pace, Regional Transportation Authority (RTA), Council of Mayors (COM) and the counties. IDOT chairs the committee and votes in instances of a tie. Non-voting members include the Illinois Environment Protection Agency (IEPA), FHWA and FTA. Member agencies of the UWP Committee traditionally receive UWP funding, but any other MPO Policy Committee member agency can submit proposals or sponsor submissions from other entities.

The FY 18 UWP is a one-year program covering the State of Illinois fiscal year from July 1, 2017 through June 30, 2018. The UWP Committee developed the FY 18 program based on the FY 17 UWP funding mark for the metropolitan planning area. Project selection is typically guided by using a two-tiered process. The initial tier funds core elements, which largely address the MPO requirements for meeting federal certification of the metropolitan transportation planning process. The second tier, a competitive selection process, programs the remaining funds based upon a set of FY 18 regional planning priorities developed by the UWP Committee in concert with the Transportation Committee, MPO Policy Committee and CMAP Board. The UWP Committee also utilizes a quantitative scoring process to evaluate project submissions in the competitive round.

There continues to be some uncertainty about the upcoming FY 18 state fiscal budget, however, it is anticipated that additional federal funding may become available to CMAP with the extension of the FY 17 Operating budget. With this extension, CMAP could potentially reduce its FY 18 Core program request, which would allow for allocation of additional federal dollars to the competitive program. The amount that could be available has not been determined at this time. Once the available federal dollars are determined, CMAP will work with the UWP committee to implement a revised budget as appropriate.

The UWP is submitted to CMAP's Transportation Committee, which recommends approval of the UWP to the Programming Committee and the MPO Policy Committee. The Programming Committee also recommends approval of the UWP to the CMAP Board. Approval by the MPO

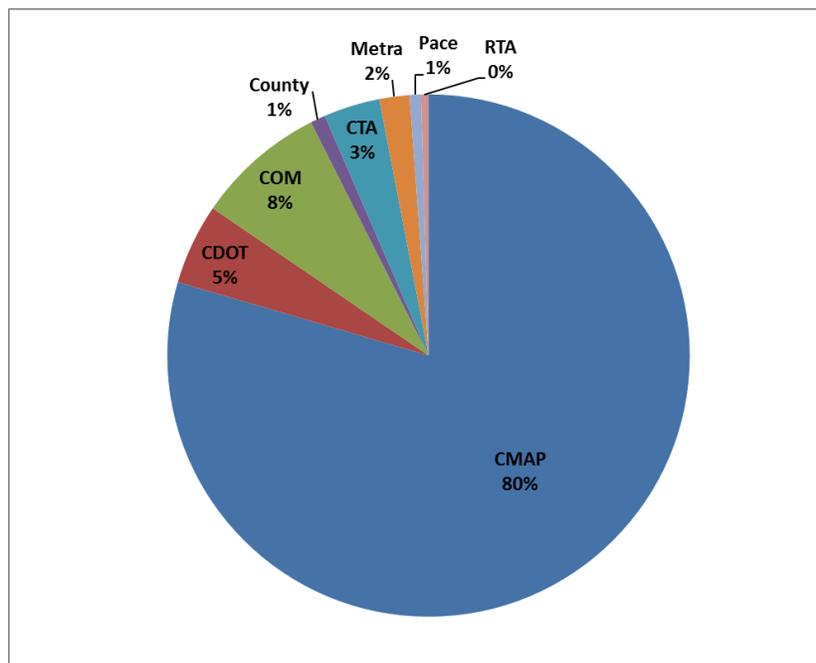
¹ Council of Mayors contributes approximately \$208,200 above the 20% match requirement. This accounts for total program costs exceeding the FY 18 UWP Mark.

Policy Committee signifies official MPO endorsement of the UWP. FY 18 UWP funds will be programmed to CMAP, the City of Chicago, CTA, Metra, Pace, RTA, COM and McHenry County. The program continues to be focused on the implementation of three major pieces of legislation: the Clean Air Act Amendments of 1990; the Americans with Disabilities Act; and the Fixing America's Surface Transportation Act (FAST ACT).

Funding by Agency

Figure 1 shows the share of FY 18 UWP funds programmed to each agency.

FIGURE 1
Share of FY 2018 UWP Funds by Agency



CMAP is receiving 80% of the FHWA PL and FTA section 5303 funds to implement the region's long range plan *GO TO 2040*, continue planning for the next regional plan *ON TO 2050*, support local planning efforts, collect, analyze, and disseminate transportation data, support required MPO activities such as the TIP and Congestion Management Process, perform a range of transportation studies, provide technical assistance, and engage in coordinated regional outreach.

The CTA, Metra, and Pace are receiving 3%, 2%, and 1% of the funds, respectively, for program development, participation in the regional planning process, and to perform studies and analytical work related to their systems.

The City of Chicago is receiving 5% of the funds for transportation planning and programming activities. The RTA is receiving less than 1% of the funds for the 2018 Regional Transit Strategic Plan Support effort.

The Regional Councils of Mayors are receiving 8% of the funds. The Council of Mayors Planning Liaison (PL) program is responsible for serving as a general liaison between CMAP and local elected officials. PL's also facilitates the local Surface Transportation Program (STP) process and monitors other transportation projects from various funding sources. McHenry County is funded for their Transit Plan Update.

Summary of UWP Projects and Budgets by Recipient Agency

Agency	Project Title	FTA	FHWA	Local Match	Total
CMAP	MPO Activities	1,637,027	11,783,129	3,355,039	16,775,195
CMAP	LTA / Community Planning Program (RTA)	278,400		69,600	348,000
CMAP Total		1,915,427	11,783,129	3,424,639	17,123,195
CTA		400,000		100,000	500,000
CTA Total		400,000	-	100,000	500,000
City of Chicago	Transportation and Programming	660,000		165,000	825,000
City of Chicago	CREATE Program Planning Support - Passenger and Commuter Rail	200,000		50,000	250,000
City of Chicago Total		860,000	-	215,000	1,075,000
Council of Mayors	Subregional Transportation Planning, Programming and Management		1,384,270	554,269	1,938,539
Council of Mayors Total		-	1,384,270	554,269	1,938,539
McHenry County	Transit Plan Update	160,000		40,000	200,000
County Total		160,000	-	40,000	200,000
Metra	Program Development	320,000		80,000	400,000
Metra Total		320,000	-	80,000	400,000
Pace	TIP Development and Modeling	60,000		15,000	75,000
Pace	Rideshare Services Program	60,000		15,000	75,000

Agency	Project Title	FTA	FHWA	Local Match	Total
Pace	Pace 2040 Comprehensive Plan Update	200,000		50,000	250,000
Pace Total		320,000	-	80,000	400,000
RTA	2018 Regional Transit Strategic Plan Support	80,000		20,000	100,000
RTA Total		80,000	-	20,000	100,000
FY 18 UWP Total		4,055,427	13,167,399	4,513,908	21,736,734

Brief Synopses of FY 18 Recommended UWP Projects

<p>MPO Activities</p> <p>Purpose: CMAP is responsible for the implementation of the region's long range plan GO TO 2040; developing the region's next long range plan, <i>ON TO 2050</i>, supporting local planning efforts; collecting, analyzing and disseminating transportation data; supporting required MPO activities such as the TIP and Congestion Management Process; performing a range of transportation studies; providing technical assistance; and engaging in coordinated regional outreach. Some of the major areas to be addressed in this program include transportation financing and tax policy, the connections between transportation and economic development (with a focus on the freight industry), housing/job access, and legislative and policy analysis efforts. CMAP provides regional forecasts and planning evaluations for transportation, land use and environmental planning.</p>	\$16,775,195
<p>LTA / Community Planning Program (RTA)</p> <p>Purpose: This project will provide grants and consultant assistance to local governments to undertake planning activities that integrate transportation - particularly transit - with land use and housing. These grants will be available for planning activities as well as updates and reviews of local development regulations. Projects will be selected through a competitive application process administered jointly by CMAP and the RTA. This level of funding will support approximately 3-4 local plans and several smaller-scale follow-up activities.</p>	\$348,000
Chicago Metropolitan Agency for Planning (CMAP)	Agency Total: \$17,123,195
<p>Program Development</p> <p>Purpose: The purpose of this project is to support regional objectives by providing for the strategic participation of CTA in the region's transportation planning process including the development of the Regional Transportation Program (RTP) and the Transportation Improvement Program (TIP). It will facilitate CTA's efforts to coordinate the provision of capital projects for customers in its service area with regional programs and plans.</p>	\$500,000

CTA	Agency Total: \$500,000
<p>Transportation and Programming</p> <p>Purpose: This program supports local, regional and national objectives by providing for the participation of the City of Chicago in the MPO's transportation planning and programming process including the development of the long range plan and the TIP, by identifying and developing potential transportation projects and policies and to provide technical analysis and other information to agencies, elected officials and the general public. Such policy, funding and planning assistance facilitates the full and effective participation of Chicago in the regional planning process.</p>	\$825,000
<p>CREATE Program Planning Support – Passenger and Commuter Rail</p> <p>Purpose: The CREATE Program is a unique public-private partnership between CDOT, IDOT, USDOT, and the railroads serving the Chicago region. Over the past decade, it has made significant progress towards addressing severe capacity constraints affecting freight trains, providing both public and private benefits. The major upcoming CREATE projects are critical to improving regional commuter and passenger rail capacity and service. CDOT needs technical, planning, policy, and strategy support services to ensure that the remaining CREATE investments maximizes public benefit.</p>	\$250,000
City of Chicago	Agency Total: \$1,075,000
<p>Subregional Transportation Planning, Programming and Management</p> <p>Purpose: To provide for strategic participation by local officials in the region's transportation process as required by MAP-21, the FAST Act, the Regional Planning Act, and further legislation. To support the Council of Mayors by providing program development, monitoring and active management of STP, CMAQ, TAP, SRTS, BRR, HPP, ITEP and other programs as needed, general liaison services, technical assistance and communication assistance.</p>	\$1,938,539
Council of Mayors	Agency Total: \$1,938,539
<p>McHenry County Transit Plan Update</p> <p>Purpose: McHenry County's transit services currently consists of a variety of public and private transportation providers, each serving a unique geographic area and type of rider. While progress has been made consolidating numerous Pace dial-a-ride programs in the County into one unified program known as MCRide, large holes still exist where residents find themselves without any affordable transit options. The McHenry County Public Transportation Advisory Committee (PTAC) is an advisory body in charge of coordinating these transit services and addressing the gaps in service that exist. This group has identified a need to collect additional data from County residents through surveys and stakeholder meetings, and use that data to develop transit solutions unique to an exurban area like McHenry County.</p> <p>This plan update will build off the work that was done in the Transit Component of the McHenry County 2040 Long Range Transportation Plan, as well as the RTA's recently completed Stable Funding Paratransit Systems Study. The McHenry</p>	\$200,000

County Transit Plan's Existing Conditions Report was completed in January of 2012 and the Service Recommendations and Implementation Report was completed in June of 2013. The project team will include McHenry County, Pace, Metra, the RTA and PTAC.	
County Projects	Agency Total: \$200,000
<p>Program Development</p> <p>Purpose: Program Development of capital transit planning and development. Metra is responsible for developing the capital and operating programs necessary to maintain, enhance and potentially expand commuter rail service in northeastern Illinois. Metra participates in the MPO process accordingly. Core element activities done by Metra include: regional transportation planning efforts, transit planning, private providers coordination, planning for protected populations, safety and security planning, facilitation of communication between local and regional government entities.</p>	\$400,000
Metra	Agency Total: \$400,000
<p>Rideshare Services Program</p> <p>Purpose: The Pace Rideshare Program aims to reduce the number of single occupancy vehicle trips in the Northeastern IL area by providing free commuter assistance. Services include: transportation coordination and analysis to encourage use of options such as public transportation/ridesharing/biking, open seats announcements, assistance with forming rideshare groups, an online ride-matching website and a toll-free phone line.</p>	\$75,000
<p>TIP Development and Modeling</p> <p>Purpose: Pace will develop a fiscally constrained Pace bus Capital Improvement Program for the Northeastern Illinois region which is consistent with and supportive of the five-year regional TIP.</p>	\$75,000
<p>Pace 2040 Comprehensive Plan Update</p> <p>Purpose: This program will provide an update of Pace's Strategic Plan Vision 2020 – timeframe to 2040. In addition to Modernization of the Public Transit System, work will include coordinating services, technological improvements including traveler information systems improve passenger amenities and advanced vehicle recommended principles. This project will touch on goals that including housing, environmental and economic development, access to jobs and reducing emissions by diverting more travelers out of private cars and on to transit.</p>	\$250,000
Pace	Agency Total: \$400,000
<p>2018 Regional Transit Strategic Plan Support</p> <p>Purpose: The RTA in partnership with the Service Boards (CTA, Metra and Pace) is undertaking the 2018 Regional Transit Strategic Plan (the 2018 Strategic Plan). The Strategic Plan is required by Illinois State statute to be updated every 5-years. The 2018 Strategic Plan will articulate goals and priorities for the transit agencies over the next five years. Staff began work in 2016 with a series of foundational</p>	\$100,000

<p>studies that will inform Stakeholder outreach in early 2017. The plan will be drafted in mid-2017, distributed for public comment in fall 2017, and presented to the RTA Board for adoption in early 2018. Once adopted, it will be distributed and RTA staff will shift focus to implementing the plan. The RTA and CMAP are coordinating respective agencies' work on the 2018 Regional Transit Strategic Plan and the ON TO 2050 Plan on an ongoing basis. Funding will be used for RTA staff work to complete the Plan and to engage with stakeholders on its implementation.</p>	
<p>RTA</p>	<p>Agency Total: \$100,000</p>

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